



Wolverhampton Advanced Motorists

Registered Charity 1053330

Committee Meeting Minutes

Date: 9th August, 2016,

Location: Sainsbury's Offices,
Compton,
Wolverhampton.

Time: 19:45

Present

Paul Williamson
Roy Richards
Jonathan Hughes

Tony Robson
Graham Foulkes
Geoff Davis

Nigel Packer

Apologies:

Action Points

<u>AP No.</u>	<u>Who</u>	<u>Action Point</u>	<u>Status</u>
AP6:1	Paul	To contact WCR	On-going

Paul commenced by welcoming all present to the meeting,

Matters Arising

Tri-fold leaflets distributed to local libraries, car spares shops could also be a possibility? Suggestion that the leaflet should show the offer of "free tasters" in a more prominent position. Following a general discussion, agreed to make slight amendments to the re-order label. Jonathan agreed to make the necessary changes to both the leaflet and label, and distribute copies to committee members.

The minutes of the previous meeting were proposed by Jonathan, and seconded by Tony.

Chairman's Report.

Friends Meeting House, usual venue for our group nights, not available on 10th August, Our meeting now postponed by one week to 17th August.

Group Secretary's Report.

Request for a "free taster session" received, via our web site. Details passed on to Roy to action. Associate's new logbook received, but it would appear the contents were not to what was expected.

Pass Certificates now sent directly, from London, to the Associate. However, the group could also request a copy, if so wished, for presentation to the individual later.

The Committee felt that this action had been implemented by London, without any communication with the Group(s).

The Committee felt that certificates should be sent, initially to the group, and not the Associate.

Treasurers' Report

Group Accounts Statement

Current Account:	£175.98
Social Account:	£149.43
Deposit Account:	£2550.39
Total:	£2875.80

Chief Observer Report

LOA assessment completed for Mike Leadbeater. Completed documentation forwarded onto London. Cecil Biling still working towards completion of his L.O status.

Request received for a "taster session" passed to Roy by Tony.

David Gallagher recently passed his test and gained a FIRST. He has now expressed an interest in becoming an Observer, within our group. The Committee endorsed his application, and David will be invited to attend the next Observer's Evening, this scheduled for October.

Roy thought that we should now have some form of structured training schedule in place for new Observers. It was agreed that for any future applicants to become Observers that their Associate Observer will be asked to indicate suitability, and the trainee would be required to undertake a short drive with either Jonathan or Roy, to ascertain their abilities. Upon completion, and Committee's favourable endorsement, the trainee Observer would then be assigned a mentor, from within the group, to offer guidance.

Paul to give Jonathan up to date details of Observer/Associate pairings

Associate Controller's Report.

Associates are now waiting to be placed.

Membership

56 Members
18 Associates
9 Members terminated through lack of contact

The renewal "cut off" date of 31st July 2016 as had been agreed by the Committee has now passed.

Previous associate Franky Hyatt now re -joined the Group.

Tony to circulate new membership spreadsheets to Committee.

Newsletter Editors' Report.

Newsletter published on line. Paper copies still to be processed

Newsletter now called "The Thinking Driver". No feedback received from membership on the name change though it was considered by the Committee to be a positive change reflecting the current "wording" and "approach" given by Head Office.

Web Site

Jonathan reported that in response to the "Poll of Members" on our website, concerning T-junction's, the following statistic had emerged. Out of 68 members, 41 opened, one bounced, giving a 61% hit to read.

To the Notification of Change of Date for our Group Meeting, we received 38 hits, equally positive.

This information now indicates our "core membership". We are now receiving more hits on the web site indicating that it is proving to be a useful resource for at least some of the Members of the Group.

Google data now to be changed from weekly to monthly issue.

Committee Contact List not published on website at present time, Jonathan to place this as soon as possible on the Contact-us page.

Committee Meeting Minutes are also to be published on website; action in this is with Jonathan.

Publicity Officers Report. - Events Co-ordinator's Report

Diary of Events.

- 10 August Nigel Packer to present - Lake Como by Rail.
- 14th September Paul Williamson to Present New IAM Module Materials
- 12th October Visit to Beacon Centre.
- 9th November Visit to Morgan Cars, Malvern

Nigel reported that the speaker, scheduled for the September meeting, Chris Mennell, had withdrawn. Nigel still progressing a visit to the Tesla Car Facility for later in the year.

CEWW

- Jonathan attended a CEWW Working Party Meeting on 2nd August 2016, and he felt this had been more productive than the previous one, which he had attended.
- Website for the CEWW is now created.
- An accurate Membership List has now been established, together with Mailing Lists.
- Jonathan appointed to the CEWW Committee as Communications Officer
- Jonathan has implemented a "Bulletin Board" on the CEWW web site to enable the various Group Committee representatives to share and exchange views in an endeavour to make the CEWW more relevant to the Members.
- Wolverhampton Group are currently hosting the CEWW website, this has no cost impact on Wolverhampton Group
- Jonathan has canvassed member groups, some of which had not had any contact with CEWW for a considerable time, and found common areas of grievance existed. They have now all received an invitation to attend the next scheduled CEWW forum, where all such grievances' can be discussed.

- It was felt that if the consensus of opinion at the meeting is for change, we, as CEWW who represent some 35 groups, should have “a voice” and be listened to by London

A.O.B.

There was no other business

Date of Next Meeting:

Tuesday, 6th September, 2016.at Sainsbury's Building Compton.

Commencing 19.45

The meeting adjourned at 22:00

Proposed as a true copy of the above meeting:

Seconded as a true copy of the above meeting:

Date: