



Wolverhampton Advanced Motorists

Registered Charity 1053330

Committee Meeting Minutes

Date: 5th July, 2016,

Location: Sainsbury's Offices,
Compton,
Wolverhampton.

Time: 19:45

Present Paul Williamson Tony Robson
Roy Richards Graham Foulkes
Jonathan Hughes Nigel Packer

Apologies: Geoff Davis

Action Points

<u>AP No.</u>	<u>Who</u>	<u>Action Point</u>	<u>Status</u>
AP6:1	Paul	To contact WCR	On-going
AP7:1	Jonathan	A5 tri-fold leaflets to website	New
AP7:2	Jonathan	Label design	New

Paul commenced by welcoming all present to the meeting,

Matters Arising

Committee agreed that the A5 Tri-fold leaflets were good, and Paul suggested, that they should be available on our web site for download by our members. Jonathan undertook to action this. The minutes of the meeting proposed by Jonathan, and seconded by Tony.

Chairman's Report.

Paul reported that there had been no "take up" from our membership, in response to his request, for help at the Wombourne Carnival. It was left to Nigel and Paul as sole representatives of our group, on the day. Good use of the A5 tri-fold leaflets was made on the day. Paul suggested that we should now think of "targeting" Car Showrooms, Car Spares outlets with a supply of leaflets for display. Committee members were shown, A5 perplex leaflet holders, which Paul had purchased, on behalf of the Group. It was decided that a Wolverhampton IAM label be designed, and attached to each holder prior to distribution. Jonathan undertook to design the label and would submit a copy to Committee members for their approval ASAP.

Group Secretary's Report.

The two on-line publications circulated by e-mail, to group officials.
Group scorecard received, and circulated to Committee members.

Treasurers' Report

Group Accounts Statement

Current Account:	£714.06
Social Account:	£161.43
Deposit Account:	<u>£2550.39</u>
Total:	<u>£3425.88</u>

Graham reported that he had been in contact with our bank, regarding transfer of monies, between deposit and current accounts. The Bank required Paul and Tony, as account signatories, to go into the branch.

Chief Observer Report

Commenced LO assessment for Cecil Billing however slight delay due to Cecil having back problems. Paul Williamson and Kevin Conn still outstanding.

Lee Evans successfully passed his test, (Alan Bates-Observer)

No pre-test drives imminent.

Attended Stafford Group meeting, held at Acton Trussell on 29th June, together with Jonathan and Tony.

Observers meeting scheduled for 19th July, at which all remaining Observers who did not attend meeting at Codsall, will be briefed on the New Standards, in order to comply with the directive for us to do so within 4 weeks. It was agreed that following this meeting, we "go live" 20th July onwards, with the implementation of the new standards, within our group

Ian Firth to be notified accordingly.

Roy proposed the introduction of periodic "check drives" for group LO's, in order to monitor/maintain consistent Observing standards within the group. A general discussion resulted in Committee approval. It was agreed and a review period of 15 months will be implemented.

Roy requested Tony to supply him with test result printout from DTE, and Paul to give Associate placement with an Observer details.

Associate Controller's Report.

All associates now placed,

Membership

55 members renewed.

15 members still to do so.

Five members terminated.

Renewal "cut off" date 31st July, agreed by Committee

Newsletter Editors' Report.

Newsletter 99.9% complete

Web Site

Jonathan suggested that maybe we should engage our membership more through the website. He cited an item on "T" junctions, and a subsequent poll of membership. Paul said that the group should maintain its own identity, with the Wolves logo evident. There was no reference to the

Committee at the present time. It was agreed that name and position held, within the Committee, be shown on the contacts page.

Publicity Officers Report. - Events Co-ordinator's Report

Diary of Events.

- 9th July Bob Willis, Traffic Network Management (Wolverhampton Civic Centre)
- 10 August. Nigel presentation- Lake Como by rail.
- 14th September Chris Mennell – teaching under 17's, to drive.
- 12th October Visit to Beacon Centre.
- 9th November Visit to Morgan Cars Malvern

Nigel said that although he had been notifying local groups, of our forthcoming events, he was surprised to find that, in some cases, the information had not been circulated to their membership.

CEWW

General discussion. Jonathan had joined a CEWW working party. This was convened on 22th June, and in his opinion, the result, no sensible outcomes emerged. At this time, no date fixed for the next meeting, and in fact, no certainty there would actually be one? He had offered to oversee the re-design of the website, which he had now has done. However, despite numerous requests for details of CEWW member groups, and the relevant contact details for each, together with copies of previous CEWW minutes, the information has not been forthcoming. Jonathan felt that this was basic information that should be readily available. Representatives from London were only prepared to attend, twice a year. Doubt was raised as to the viability of the forum continuing to function, in its present form; Jonathan would continue to have dialogue with other members of the forum working party. He would report on any future developments at our next Committee meeting.

A.O.B.

Action still needed on group pull-ups.

Date of Next Meeting:

Tuesday, 9th August, 2016.at Sainsbury's Building Compton.

Commencing 19.45

The meeting adjourned at 22:00

Proposed as a true copy of the above meeting:

Seconded as a true copy of the above meeting:

Date: