



# Wolverhampton Advanced Motorists

Registered Charity 1053330

## Committee Meeting Minutes

**Date:** 3<sup>rd</sup> March, 2016,

**Location:** Sainsbury's offices,  
Compton,  
Wolverhampton.

**Time:** 19.45

Present

Paul Williamson                      Graham Foulkes  
Roy Richards  
Jonathan Hughes.

\_\_\_Apologies

Geoff Davis  
Nigel Packer

<u>Action points</u>			
<u>No.</u>	<u>Who</u>	<u>Action Point</u>	<u>Status</u>
7-1	Paul	<b>Contact Mel Timmins</b>	On-going
3.1	Roy	<b>Email Observers-use of new run sheet</b>	New.

Paul commenced by welcoming all present to the meeting,

### Matters Arising.

The minutes of the meeting held 4<sup>th</sup> February, 2016, were reviewed and agreed as a true record of the meeting.

The minutes of the meeting were proposed by Jonathan, and seconded by Tony.

### Chairman's Report.

Charity Commission return submitted late, by one week.

Paul confirmed that he was Chairman of the group Trustee's.

### Group Secretary's Report.

The two on-line publications are still being circulated by e-mail, to group officials.

Group scorecard received, and circulated to committee members.

Roger Denley, who had recently passed his test (examiner Steve Tyler), reported that he had been very impressed with the debrief by the examiner. which followed the conclusion of the test, He also stated that the debrief for his pre-test drive within the group, had not been so thorough.

Roy said that he had carried out the pre-test drive for Roger, and only felt it necessary to cover the salient points of the drive, within the debrief. It was agreed that the group should invite Steve Tyler to the next examiners evening, scheduled for 13<sup>th</sup> April.

Taster sessions arranged via London now finished, but it was agreed that the group would carry on doing them at a local level, should the need arise.

## **Treasurers' Report**

### **Group Accounts Statement**

Current Account:	608.74
Social Account:	38.13
Deposit Account:	<u>2547.84</u>
Total:	<u>3194.71</u>

## **Chief Observer Report.**

Local Observer Assessment completed for Alan Bates. Forms submitted to London.

Kevin Conn and Cecil Billing assessments, still outstanding.

A Love for driving taster session was carried out for Robert Harbon. It was understood, by the Observer, that Robert intended to purchase a SFL package ASAP.

Invite received to attend WI Special Event Day at Wroxhall, organised by Chiswick. In conjunction with the WI, Jonathan and Roy attending.

New run sheets now posted on website. Roy to remind all Observers that they now should be used with immediate effect.

Pre-test drive carried out for Adrian Galagher. Tony notified to mark him as "test ready" on DTE, Tony confirmed that this had been done.

Attended an open invitation to IAM Wolverhampton Motor Cyclists Group, together with Jonathan. Interest shown by several of their members, to undertake SFL with our group.

Two IAM members, Peter & Sue Jordan, have joined our group from Northampton. Peter expressed an interest in becoming a LO within our group. The Committee approved his appointment as a GO, and in due course, qualifying as a LO, initially under the guidance of a mentor from within the group

It was agreed that any new trainee Observers should be allocated a mentor. Any mentoring sessions could then commence whilst the trainee is at GO level and prior to application for LO status.

## **Associate Controller's Report.**

One new associate (Colin Morgan) placed with Observer (Cecil Billing.)

## **Membership**

Associates/ Members	64
LObservers	10
NObserver	2

## **Newsletter Editors' Report.**

Newsletter almost ready for circulation  
Input required from Paul.

## Web Site

Contact made with Wolverhampton Community Radio, to promote our website, Jonathan awaiting a reply.

A new Quiz now on website, Jonathan thanked Roy for his help in compiling the questions, It was proposed to promote the availability of taster sessions on our web site.

New Observers run sheet now published on web site. Roy said that all Observers should now be using the new format, and undertook to contact Observers to check that they are doing so.?

Events diary up to date.

Jonathan together with Nigel, would be attending CEEW meeting, scheduled 12<sup>th</sup> March.

## Publicity Officers Report.

## Events Co-ordinator's Report

### Diary of Events.

- 9<sup>th</sup> March Highways England.
- 12<sup>th</sup> March CEEW Hindlip.
- 5<sup>th</sup> April Committee Meeting.
- 13<sup>th</sup> April Examiners evening.
- 8<sup>th</sup> May Mini Show (Himley Park)
- 11<sup>th</sup> May A.G.M.
- 8<sup>th</sup> June Nigel Power, West Midlands Police Collision Investigation Unit.
- July Bob Willis, Traffic Network Management (Wolverhampton Civic Centre)  
date T.B.A.
- 10 August. Nigel presentation- Lake Como by rail.
- 14<sup>th</sup> September Chris Mennell – teaching under 17's, to drive.
- 12<sup>th</sup> October Visit to Beacon Centre.

### A.O.B...

Following a visit from a representative of St John, at our February group night, Paul felt that a donation of £20.00 from group funds should be made. All present agreed.

### Date of Next Meeting:

Tuesday, 5<sup>th</sup> April, 2016.at Sainsbury's Building Compton.  
Commencing 19.45

The meeting was adjourned at 21-35.

Proposed as a true copy of the above meeting: \_\_\_\_\_

Seconded as a true copy of the above meeting: \_\_\_\_\_

Date: \_\_\_\_\_