



Wolverhampton Advanced Motorists

Registered Charity 1053330

Committee Meeting Minutes

Date: 6th September, 2016, **Location:** Sainsbury's Offices,
Compton,
Wolverhampton.
Time: 19:45

Present Paul Williamson Tony Robson Nigel Packer
 Roy Richards Graham Foulkes
 Jonathan Hughes Geoff Davis

Apologies:

Action Points

<u>AP No.</u>	<u>Who</u>	<u>Action Point</u>	<u>Status</u>
AP6:1	Paul	To contact WCR	On-going
	Jonathan	To include Disclaimer and Liability Statement on web site	On-going

Paul commenced by welcoming all present to the meeting.

Matters Arising from Last Meeting

None.

The minutes of the previous meeting proposed by Jonathan, and seconded by Graham.

Chairman's Report.

We were unable to attend the recent Himley Show as we have done in previous years. This was due to factors beyond our control. The event is now organised by a different Company (previously Trans Star Promotions now Gemini Events Bromsgrove), consequently, it was "made hard" for us to have a presence on the day, and we were left with no alternative, but to "pull out". Better informed we intend to attend next year.

Group Secretary's Report.

Pass Certificates are now being sent directly, from London to the Associate; however, the group will also request a copy, so that a presentation could follow later. Paul suggested that for all those who attend in person to receive their certificate we should waive their Group subscription for 12 months. All present agreed. It was also agreed that prior to the presentation, a frame be purchased for the certificate to offset the poor quality of the certificate now produced.

General discussion held, relating to trustee, (Committee Member), liability and Disclaimer Statements regarding web and other issued material content. It was agreed that we needed to publish details as such and that these should be included on our web site and referenced within the Newsletter. Jonathan to action this.

E-mail enquiry received from a John Matto who requested a Motorway Module for his wife, who has recently been involved in a RTC. Tony invited him together with his wife to attend our next Group night on 14th September, at which various driving modules will be discussed. Paul, who is giving that presentation will ensure that the Motorway Driving module is covered at that meeting.

Treasurers' Report

<u>Group Accounts Statement</u>	
Current Account:	£336.30
Social Account:	£151.43
Deposit Account:	<u>£2550.39</u>
Total:	<u>£3038.12</u>

Though the current account has a low balance at the moment thanks to the recent purchase of IAM RoadSmart items to replace the old it is not thought necessary to transfer monies from the deposit account at this time.

Chief Observer Report

Two pre-test drives carried out for Mark Smith & Colin Morgan. Both have gone on to test pass.

Tony was asked to provide Roy and Jonathan with copies of the test report for each, from DTE database.

Arrangements made to carry out a taster drive for Kathryn Ball. This was cancelled at the last minute due to Kathryn being involved in a car accident. I have since invited Kathryn to come back to us later if she so wished.

David Gallagher, a recent test pass, was invited to attend our next scheduled Observers meeting in October. Meanwhile arrangements have been made for us to meet for a chat and short drive prior to the meeting.

LOA for Cecil Billing is temporary on hold. He has now been allocated an associate so I will resume the assessment within the next 2/3 weeks.

I will be attending CEWW forum on 17th September, together with Nigel. (Jonathan will also be attending but in his capacity as Communications Officer on the Committee of the CEWW Forum).

Associate Controller's Report.

There are Associates waiting to be placed. These will be actioned as Observers become available.

Membership

58 Members
18 Associates

Mel Timmins has not renewed membership.

Newsletter Editors' Report.

Closing date for input to the Newsletter 30th September.

Dates for planned Associate and Observer evenings, together with reports from Paul and Nigel required.

Declaration, and reference to our website, will now appear on Page 8 of the Newsletter.

Jonathan to provide a review of the forthcoming CEWW Meeting, (17th September) and also a summary of the forthcoming WI Special Events Day that Wolverhampton Group is supporting with Head Office.

Web Site

Updated information relating to Emergency Vehicles has been placed on the web site.

Jonathan now able to post photographs to our twitter account allowing us to make the home page of the web site a little more interesting to casual visitors. At this time the facility is being used to post information from the Highway Code.

It was discussed and agreed that any significant future changes to the website will be copied through to Committee members before taking the detail live.

Publicity and Events Co-ordinator's Report

Diary of Events.

- 14th September Paul and Jonathan IAM modules overview.
- 12th October Visit to Beacon Centre.
- 9th November Visit to Morgan Cars Malvern

Nigel reported that only four members to date have expressed an interest in the planned visit to Morgan Cars, we possibly need to promote this more through a targeted mailing. Nigel to liaise with Jonathan in this.

Two members booked to attend Beacon Centre, again this possibly requires a targeted mailing.

Tri-fold leaflets not as yet been distributed to local libraries and car showrooms as the carriers and labels for the carriers have not been passed on from Paul. This to be done following the next Group evening.

Nigel had visited Sandwell Show to establish the set up. The result was favourable and it was agreed that we should apply to attend in 2017.

CEWW

46 people had answered the Poll asking for a mandate to the questions posed, in readiness for the CEWW forum being held on 17th September 2016. Jonathan reported that he had convened a CEWW Committee Meeting for Monday 12th September to review these responses prior to the meeting.

I was felt that there should be links established on the Group web site with the CEWW web site so as to increase association and recognition. Group members should also be encouraged to visit the CEWW web site as this is a Regional perspective on issues and shows the actions being undertaken by Wolverhampton Group on their behalf.

A.O.B.

Tony will not be present for the next Committee meeting in October.

Date of Next Meeting:

Tuesday, 4^h October, 2016.at Sainsbury's Building in Compton.

Commencing 19.45

The meeting adjourned at 22:00

Proposed as a true copy of the above meeting:

Seconded as a true copy of the above meeting:

Date: