



Wolverhampton Advanced Motorists

Registered Charity 1053330

Committee Meeting Minutes

Date: 5th November 2019
Time: 19:45

Location: Friends Meeting Hse
 Summerfield Road
 Wolverhampton
 WV1 4PR

Present Paul Williamson (Chair) Roy Richards Jonathan Hughes
 Geoff Davis (Treasurer)

Apologies David Gallagher Richard Dodd Nigel Packer
 Tony Robson (Secretary) Graham Foulkes Christopher Smith

Guests

1 Action Items

<u>Who</u>	<u>Target Date</u>	<u>Action</u>	<u>Status</u>
PW	10.12.2019	Full details of the insurance cover at Friends Meeting House is to be established. (3.1)	Open
PW/TR	10.12.2019	Order to be placed for RFID Blocker Card (4.1)	Open
GD	3.3.2020	Registration for Gift Aid is to be concluded (5.1)	Open
GD/JH	8.11.2019	A Register of Members response to Gift Aid Support is to be generated (5.1)	Closed
JH	10.12.2019	Replacement Identification Tags are to be generated for all Group Staff Members (7.5)	Open
JH	10.12.2019	A new Group Membership Subscription Invoice is to be produced along with a covering letter explaining the change of payment process (9.3)	Open
TR/JH	10.12.2019	An e-mail is to be sent to IAM RoadSmart Members who are within the Region but who are not affiliated with a Group (9.5)	Open
PW	10.12.2019	Contact is to be made with those persons identified in Appendix 3 who did not open the Newsletter e-mail to ensure that we find ways of better communicating with these people (10.0)	Open
ALL	10.12.2019	Submissions for the Winter Group Newsletter to be ensured. (10.1)	Open
JH	30.11.2019	A new FAQ Section is to be added to the Group Web-site (11.5)	Open
CS	10.12.2019	Both Richard Gladman and Sean Cronin to be invited to Group Meeting(s) in 2020 (12.1)	
CS/JH	7.1.2020	Visit to Classic Car Collection at Jaguar Land Rover to be arranged (12.2)	
PW	10.12.2019	Perspex Tri-fold holders to be purchased (12.3)	
PW/NP	10.12.2019	Group Show Kit to be fully listed and bought up to usable standard for 2020 use. (12.4)	Open
NP	7.1.2020	Tri-fold Group Brochures to be placed in local libraries to maintain presence. (12.3)	Open

Paul commenced by thanking all Attendees and noting the Apologies. The Minutes of the Meeting of 8th October 2019 were proposed as accurate by Roy Richards and seconded by Paul Williamson.

2 Matters Arising from Previous Minutes (Not falling into a specific Section)

There was no business raised falling into this section.

3 Group Chairman's Report

Further to Item 12.1 of the April 2019 Committee Minutes it was understood that The Friends Meeting House had insurance coverage for "at least eighty persons" however this was to be clarified exactly with the building management and reported back to the Group Committee.

3.1

Following exchanges with IAM RoadSmart and Jonathan Hughes it was understood that National Road Safety Week 2019 that is due to run from 18th through 25th November 2019 is to be supported nationally by IAM RoadSmart.

4 Group Secretary's Report

The new format Group Scorecard has been received and circulated to Committee Members; principal detail for October 2019 is as follows:

New Joiners		
	Group	National Average
Last Month	3	2.4
Same period last year	1	2.5
<i>Based on allocation date to group in DTE</i>		
Enrolments		
	Group	National Average
Enrolled Last Month	4	2.6
Time to enrolment (Days)	11	11.9
Waiting enrolment	2	3.7
<i>Based on enrolment date in DTE. Enrolment is the process by which a group acknowledges allocation of an associate via DTE, and which triggers payment to the group</i>		

Associates	
Training in Progress	12
Last 12 months average days from enrolment to test ready	133
<i>Associates with a course linked to the group - shown under OS Test ready lists in DTE</i>	

Test Statistics		
	Last Month	National Average
First and Pass	0	1.3
Fail	0	0.1
<i>Based on results submitted date and if course associated to group</i>		

wDetails continue to reflect well on Wolverhampton Group.

(From Committee Minutes May 2019): Following discussions with other Groups at the IAM RoadSmart Regional Spring Forum held on 13th April 2019. (full report within News Section of Wolverhampton Group Web-site), it was agreed that we would endeavour to attract interest in the Group by offering a £10 cash reward for any driver who was interested and willing to undertake a "Taster/Assessment" Drive. There would be a particular focus in this on Younger Drivers and as such the initiative is to be managed by David Gallagher, promoted in part through the Group Facebook and Twitter presence.

The Group continues to promote Taster/Assessment Drives through the use of the £10 Voucher initiative.

4.1

During the course of October, we have supported and responded to Durham University who have been undertaking research into Charities operating within the UK. The following information is taken directly from the university documentation:

“Using the findings from across England and Wales, we'll build a picture of how charities work, how they get their resources and what they achieve. This will help us to inform national and local government, health organisations and charitable foundations to make good decisions on how to invest in charities. It will also help the charity sector show the extent and value of its work”.

4.2

Our Regional ASDM, Robbie Downing, is promoting an initiative for all Region 4 Groups to create good practice and interact, engage and associate with each other to create partnerships and make the Region more effective.

To promote and discuss this a forum is to be held at the Young Farmers Club in Worcester on 30th November 2019. Roy Richards and Jonathan Hughes will attend.

4.3

Following the final agreement of the artwork for the RFID card and an updated quotation from Shenzen Zhonghui it was agreed that we should now move forward with the placing of an order. It was agreed that Paul Williamson would action this.

5 Group Treasurers' Report

Current account(s) status as of end of August 2019, is as below:

Group Accounts Statement

Lloyds Treasurers Account:	£2,837.14	Payments Made To:
Lloyds Social Account:	£97.03	
Group Balance Total:	£2,934.17	

Payments Made in Month (1): **£00.00**

The Group Accounts remain in good order.

5.1

Further to discussions it was agreed that we should progress Wolverhampton Advanced Motorists registering for Gift Aid such that Group Member Subscriptions were increased for the Group without need to increase the cost to the Member.

Reference: [//gov.uk/claim-gift-aid/gift-aid-declarations](https://gov.uk/claim-gift-aid/gift-aid-declarations)

Geoff Davis has reviewed the requirements for registering for Gift Aid with HMRC and has found that to register the Group for Gift Aid the following will be required:

- Group Bank Account(s) details
- Group Accounts for the last three years
- Group Officer details including, Officer Name; Address; Officer Employer Name and Address; Date of Birth and National Insurance Number
- Group Charity Registration Number
- Group Charitable Objectives
- Group Governing Documents
- The identification of two or more people who will be legally accountable for the running of the Group

It is clear that this is not going to be an easy pathway however there are no details that are not readily available and as such appropriate submissions are now in process.

In this matter the Subscribing Member needs to positively confirm that they are happy with such application being made on their behalf albeit that there will be no interaction between themselves and HMRC. In this the following details the way in which such confirmations can be made:

Reference: [//gov.uk/government/publications/charities-detailed-guidance-notes/chapter-3-gift-aid](https://gov.uk/government/publications/charities-detailed-guidance-notes/chapter-3-gift-aid)

A Gift Aid declaration must:

- State the donor's full name and home address. (Linking to Membership Number is adequate in this matter)
- Name the Charity
- Identify the gift or gifts to which the declaration relates (for example, a particular donation or all donations)
- Confirm that the identified gift or gifts are to be treated as Gift Aid donations

In order for a Gift Aid declaration to be valid, the charity must give and be able to demonstrate it has given an adequate explanation to the donor of the personal tax implications associated with making the Gift Aid donation including the responsibility to pay any difference. This explanation can be included on a Gift Aid declaration but can also be made separately.

Gift Aid declarations can be given in writing (including by email, fax, or text message) or orally (in person or by telephone). A declaration can cover a single donation or any number of donations.

When read now in conjunction with details within October 2019 Committee Minutes and Section 9.2 of these Minutes it was discussed and agreed that as it is now possible for us to adopt the directions given by IAM RoadSmart and engage with new and existing Group Members without the need for forms to be completed beyond that detail already available on DTE.

6 Group GDPR Compliance Officers Report

Group GDPR compliance remains intact with no notifiable issues raised through the course of October 2019.

7 Group Chief Observer Report

- The Group Observers Meeting which took place on 15th October 2019 was attended by all but three Observers and proved a very effective evening.
- A Taster Drive was undertaken with Sam Wakeman, a friend of Ann Genner who took a Taster Drive in September. It is hoped that both Sam and Ann will join IAM RoadSmart as a result of these drives. Progress on this should be made through Mike Leadbeater as he introduced both to the Group.
- A Taster Drive is to be arranged by Paul Williamson with Robert Pucknell.
- David Smith is now registered with IMI to become a Local Observer. He continues being mentored in this by Peter Spillan; his training in this is progressing well
- Christopher Smith is now registered with IMI to become a Local Observer. He continues being mentored in this by Roger Denley; his training in this is progressing well and should be concluded within the course of November
- Terence Arthur is reported by Barry Sadler as being close to being Test Ready
- Both Geoff Davis and Graham Foulkes are planning to re-take their ADT within the course of the next three months

7.1

The loss of an Associate Member through the course of September 2019 caused discussion and agreement that in the future it was important that at the initial meeting between an Observer and their Associate that the motivations and capability of that Associate be properly established to ensure that the guidance given and the timescales set be consistent with the Associates wishes; this is not always to focus on the Advanced Driving Test as the immediate goal. (This retained from October 2019 Minutes)

7.2

During the course of discussions at the recent Master's Mentors Workshop in Bristol held on 26th October 2019 the matter of dealing with Associates who may have learning difficulties was discussed; it was found that a number of Groups have encountered challenges in dealing with such Associates and that at the moment the approaches being implemented were somewhat ad-hoc and depended substantially on the "skill set" and understanding of such learning difficulties that existed within the Group.

The Bristol Master's Mentor Forum was not the correct environment to progress these discussions and as such Jonathan Hughes has raised a formal query with Robbie Downing, Richard Gladman and Amanda Smith at IAM RoadSmart proposing that collective resource within a Region be identified and utilised to provide guidance and support for Groups who may be struggling with such matters. It was however clarified, per previous discussions between Jonathan Hughes and Amanda Smith, that it is within our remit to ask any Associate at the time that they join whether they have ANY challenges to their involvement and engagement with Observers. (In this see Appendix 4 to these Minutes).

A response received regarding the e-mail sent advises that this matter will be discussed at the Region 4 Forum which is to be held on 30th November 2019. (See Section 5.2 of these Minutes). Further discussions will be held at the subsequent Forum to be held in South Wales on 11th January 2020.

7.3

Group National and Local Observer Status

Contact ID	Observer Name	IMI Local Assessor Car	Last Completed Course	Last Completed Date	Next Assessment Date	Membership Status
00488608	Jonathan Hughes	Yes	Internal NO LOA Observation QA Car	11/10/2017	11/10/2020	Current
00242290	Roy Richards	Yes	Internal NO LOA Observation QA Car	25/01/2018	25/01/2021	Current
00308212	Alan Bates		IMI National Observer Programme Car	25/01/2018	25/01/2023	Current
00519628	David Gallagher		IMI National Observer Programme Car	10/03/2019	10/03/2024	Current
00535728	Roger Denley		IMI National Observer Programme Car	29/05/2019	29/05/2024	Current
00075090	Peter Spillan		IMI National Observer Programme Car	31/07/2019	31/07/2024	Current

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7.4

Wolverhampton Advanced Drivers – Current Marketing Stock			
Item	Stock Held	To Be Issued	Balance Left
General Items			
Group Bags	3	1	2
ID Tags Red	5	0	5
Clip on Type Tags	10	0	10
Blue Lanyards	30	0	30
Polo Shirts			
XXL	1	0	1
XL	2	1	1
L	3	0	3
M	3	0	3
S	1	0	1
10S (Ladies)	1	0	1
Documents			
Roadcraft (2013)	4	1	3
Observer Handbook	5	2	3
Chris Gilbert DVD	4	2	2
Run-sheet Pads	5	0	5

7.5

Group Identification Tags need to be updated and re-issued.

8 Group Associate Controller's Report

The next Associate Evening, (Part I), is scheduled to be held on 19th November 2019.

8.1

The following shows the current Associate Member Status at 5th November 2019. In order to align the detail with that held on IAM RoadSmart DTE database we continue to show Inactive Associates who are still registered on DTE alongside Active Associates.

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Group Associate Status

Associate Name	Observer Name	Evening Part 1	Evening Part 2	Run Count	Months Count	Status
David Scarrott	Paul Williamson	xx	xx	12	16	
Frank Beach	Mike Leadbeater			5	2	
Giles Evans	Tony Robson			0	2	
James Cardus	Peter Spillan			2	5	
Jason Vassell	Chris Smith			0	1	
Katie Trusselle	Graham Trusselle		x	3	7	
Kyle Bradshaw	Nigel Packer			0	1	
Simon Ward	David Smith			1	2	
Terence Arthur	Barry Sadler	x	x	10	6	
William Young	Graham Trusselle			4	2	
Kevin Griffiths		x	x			
Chris Smallman		x	x			
Dalbeer Gill		x	x			
Pam Dawson		x				
Sheila Barnfather		x	x			

Active
On Hold
Inactive

Near Test Standard
Approaching Ready
Needs Development

Associates Evening Part I on 19th November 2019

8.2

Dalbeer Gill has advised that he has to put his drives on hold for the time being as a result of pressures of work. He is expecting that he should be able to re-engage in early 2020.

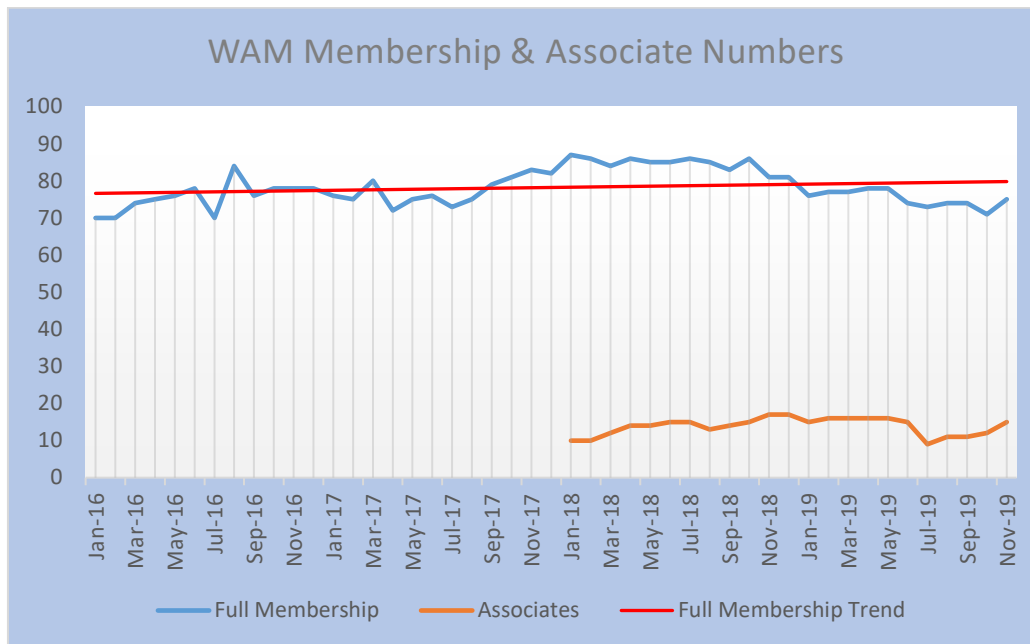
9 Group Membership Secretary's Report

Current position of the Group is:

- 60 Full Members (Of which 5 showing as Expired Members of IAM RoadSmart)
- 2 of the IAM RoadSmart Expired Members are Group Social members
- 15 Associate Members (One of whom has recently stopped their drives)
- **75 Total Group Membership (National Average is 232.2 Members/Group)**

- 12 of the Full Members are Fellows
- 2 of the Full Members are Masters (All of which are "With Distinction")
- 5 of the Group Members are Social Members (Of these two are Group Members only)

- 14 of the Group Members are Observers
- 6 of the 14 are National Observers (Two of which are LOA's)
- 6 of the 14 are Local Observers
- 2 of the 14 are being mentored to become a Local Observer
- 9 of the 14 are Fellows



9.1

There are two persons currently pending enrolment, both waiting for a change of personal circumstance before they move forward. These persons remain members of IAM RoadSmart.

9.2

During the course of discussions between Jonathan Hughes, Shaun Cronin and Robbie Downing at the recent Master’s Mentors Workshop in Bristol held on 26th October 2019 it was established that direction from IAM RoadSmart is now that, on “Allocation”, new Associate Members should be contacted as soon as possible by the Group and, provided that there are no complications with attendance for drives, should be enrolled immediately with the Group and allocated an Observer.

There are no longer any complications relating to insurance cover as responsibility for these matters is taken by IAM RoadSmart with the registration of the individual concerned. (See also Section 5.1 of these Minutes).

9.3

Following discussion, it was agreed that Group Membership Renewal would be aligned with IAM RoadSmart Member renewal dates and that invoices would be issued accordingly. In this first year of application of this process, pro-rata invoices are to be issued as of January 2020 so as to take into account the payments made to date covering Group Members through March 2020.

Jonathan Hughes agreed to generate an appropriate invoice format and also to communicate with all Group Members to advise them of the change of process. Using the details shown in Appendix 3 of these Minutes a combination of e-mail and letter communication will be used.

9.4

Concern was expressed regarding the membership levels of the Group which have remained below 100 for a considerable time. (It being felt by IAM RoadSmart that any Group falling below 100 Members was likely to be unable to support itself). As can be seen from the detail in the graph above the trend is up but only very slightly. Increasing Group numbers is a matter that needs to be addressed as was made clear at the recent Spring Forum held in April in Worcester.

In this matter action is being taken with the £10 Assessment Drive Voucher Initiative and also the ongoing support for Younger Drivers who may be finding the IAM RoadSmart Membership fee too much for them to pay. (See Section 4.0 of these Minutes)

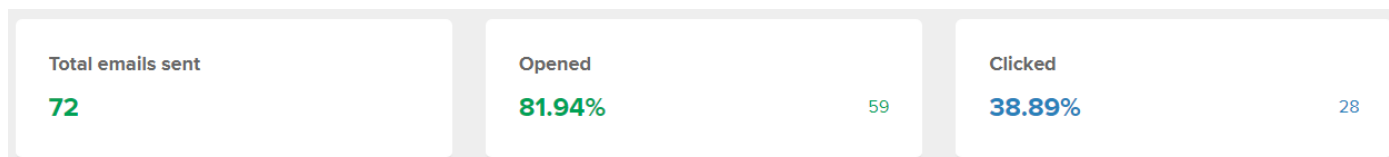
9.5

It was suggested that we should make e-mail contact with local IAM RoadSmart Members who are not currently affiliated with a Group and “encourage” Group Association. (This carried forward from previous Minutes).

10 Group Newsletter Editors’ Report

The Group Autumn Newsletter has now been issued as of 31st October 2019.

This Newsletter issued via MailerLite so that details can be obtained as to which Group Members are not opening their e-mail messages. The consideration being that there are a number of people within the Group Membership who are not “tech-savvy” and may be missing information that is issued by the Group.



Details of those people who have not opened their e-mails as of 4th November 2019 are shown in Appendix 3 of these Minutes.

10.1

The closing date for input for the Winter Newsletter is set at 1st December 2019.

11 Group Web Administrators Report

Jonathan Hughes reported continuing improvement in web-site and Facebook engagement through the course of October 2019. (Full details shown in Appendix 1 and 2 of these Minutes).

Web-site detail summary:

Visitors through the month:	3,639 Visitors	(↑14% against previous month)
Pages Viewed through the month:	14.129 Pages (↑14% against previous month)
Hits through the month:	100,795 Hits	(↑61% against previous month)
Bandwidth through the month:	1.63Gb	(↑33% against previous month)

11.1

Facebook activity remains pretty evenly distributed between Male and Female. (Full details shown in Appendix 1 of these Minutes).

11.2

Further to the exchanges between Paul Williamson and Wolverhampton Council, details of the local Government Road Safety Plan are to be placed on the Group Web-site. (In this see Section 3.1 of these Minutes).

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11.3

During the course of October, the web-site has been fully evaluated to ensure full implementation of available security measures including:

- The implementation and installation of SSL certificates
- That all Plug-in's used are rated as at least "Valued" and have all been updated to latest secure versions.
- A full back-up has been established
- A full Malware Scan has been undertaken including all sub-folders and feeds
- Password security for the Forum has been scanned
- Error messages have been checked for integrated malware code
- Compliance with checks undertaken by Chrome, IE, Edge and Firefox as well as Android and iOS

11.4

David Smith has been added as a member to the Observers Bulletin Board Forum with full "Participant" privileges.

11.5

It was agreed that a Frequently Asked Questions section is to be added to the Associates Area of the web-site; this to support the new Associate.

11.6

An updated DTE is to be introduced during the course of 2020. The development is currently moving to first trial status and should be evaluated by selected Groups during Q1 of 2020. The changes to DTE are instrumental in key changes to the operating procedures adopted by IAM RoadSmart with regard to their interaction with both Groups and also with Members.

The intention is that when an individual joins IAM RoadSmart they will be placed on DTE which will then be the repository for ALL of their details throughout the course of their association with IAM RoadSmart. All Associate Run details will be maintained exclusively on the database along with all subsequent interaction with that individual; access will be granted on multiple levels but will allow Associates to access their driving details at any time whilst they remain IAM RoadSmart Members. Details will also extend to all tests, qualifications and status including Associate, Member, Staff, LO, NO, NOLOA, Master, Master Mentor, Examiner.

It is understood that any Observer or other "active" Member who does not want to operate "electronically" will not be retained in their current position.

A primary feature of the new DTE is that it is formatted around A5 page dimensions, (to accommodate Riders), and as such is ideally suited to tablets and other portable devices such that those who are not currently electronically "enabled" can be supported by their Groups with the provision of a tablet.

12 Group Publicity and Events Co-ordinator's Report

The following events are currently scheduled:

- 27th November – Trevor Poxon MBE at Friends Meeting House

An e-mail has been issued to all Group Members and other Local Groups to advise of Trevor Poxon MBE visit. This sent on 4th November 2019.

Wolverhampton Group Member Invitation Status as of 5th November 2019

Total emails sent 71	Opened 66.20% 47	Clicked 5.63% 4
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Details of those who have not opened the e-mail are shown in Appendix 3 to these Minutes

Other Local Group Invitation Status as of 5th November 2019

Total emails sent 17	Opened 66.67% 10	Clicked 20.00% 3
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12.1

It was discussed and agreed that Richard Gladman should be invited to come to the Group early in 2020 and that additionally Sean Cronin should be invited for some time later in 2020.

Having spoken with Shaun Cronin at the Master's Mentors Workshop in October, Jonathan Hughes advised that Shaun would be happy to come to Wolverhampton Group during the course of 2020; in this Chris Smith needs to contact him and schedule around one of the various Skills Days that are to be arranged from April 2020 onwards. This action should be taken as soon as possible as Shaun's diary fills very quickly.

12.2

An opportunity has been provided for a Group visit to the Classic Car Restoration Facility at the Jaguar Land Rover Plant in Coventry. A preferential price of £20/pp has been agreed provided that the visit takes place on a Friday afternoon and is scheduled at least four weeks ahead of the date of the visit.

12.3

Nigel Packer has agreed that he will visit the sixteen libraries in the area to place a few Group Taster Drive Tri-folds on the library desk.

Further to discussion it was agreed that on future printings of these tri-folds that Roy Richard's contact details as Chief Observer, (e-mail and mobile number), should be provided rather than that of Tony Robson, Secretary.

In support of this Paul Williamson has agreed that he will purchase a further ten Perspex tri-fold holders.

12.4

At the Himley Classic Car Show it was identified that there were some missing or damaged components in the Group "Show Kit". It was agreed that in the first instance we should inventory the kit as held and repair or replace items as required for activity through 2020.

13 Group Young Driver Ambassador Report.

David Gallagher was unable to attend the meeting.

14 A.O.B.

There is a football match scheduled for the night of 3rd December 2019 so the Committee Meeting for December is to be rescheduled.

15 Date of Next Meeting

The next meeting is scheduled for 10th December 2019. This meeting will be at the Friends Meeting Hall

This meeting adjourned at 22:05

The Minutes of this Committee Meeting will be Proposed and Seconded as being an accurate reflection of the discussions that occurred, at the next Committee Meeting and those details will be covered within Section 1 of the Minutes.

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Appendix 1

Facebook Activity Through October 2019

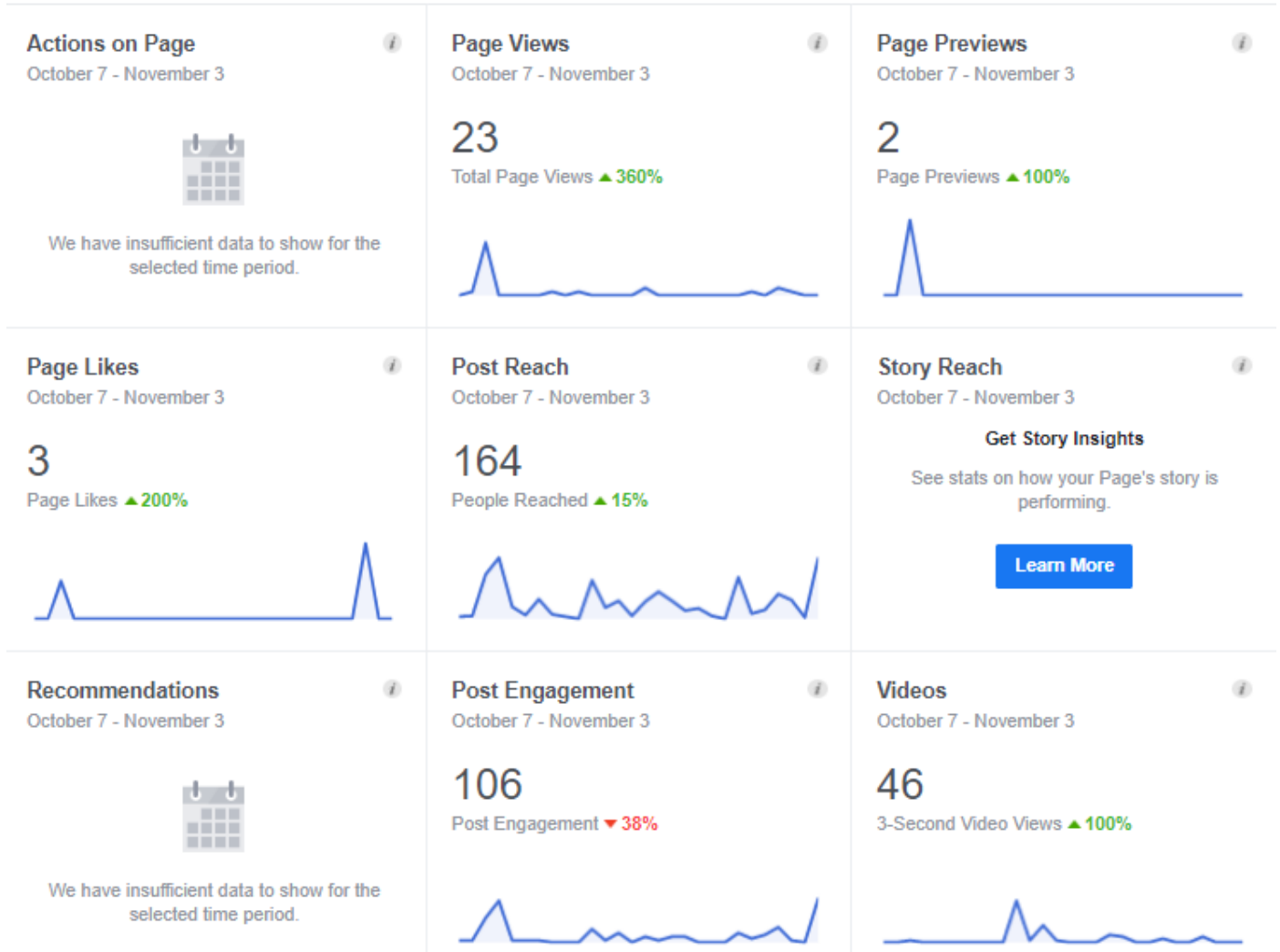
Page Summary Last 28 days ⇅

Export Data 

Results from Oct 7, 2019 - Nov 3, 2019

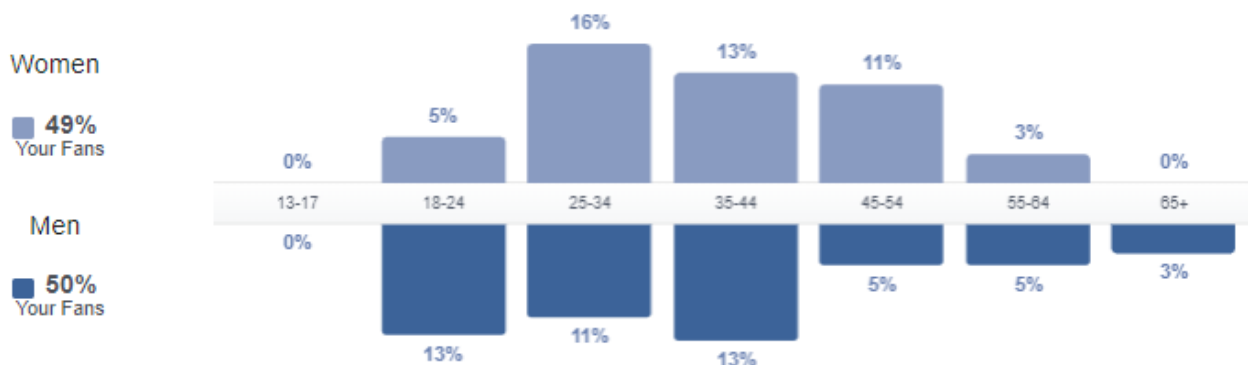
Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

■ Organic ■ Paid



Demographic Through October 2019

The number of people who saw any of your posts at least once, grouped by age and gender. Aggregated demographic data is based on a number of factors, including age and gender information users provide in their Facebook profiles. This number is an estimate.



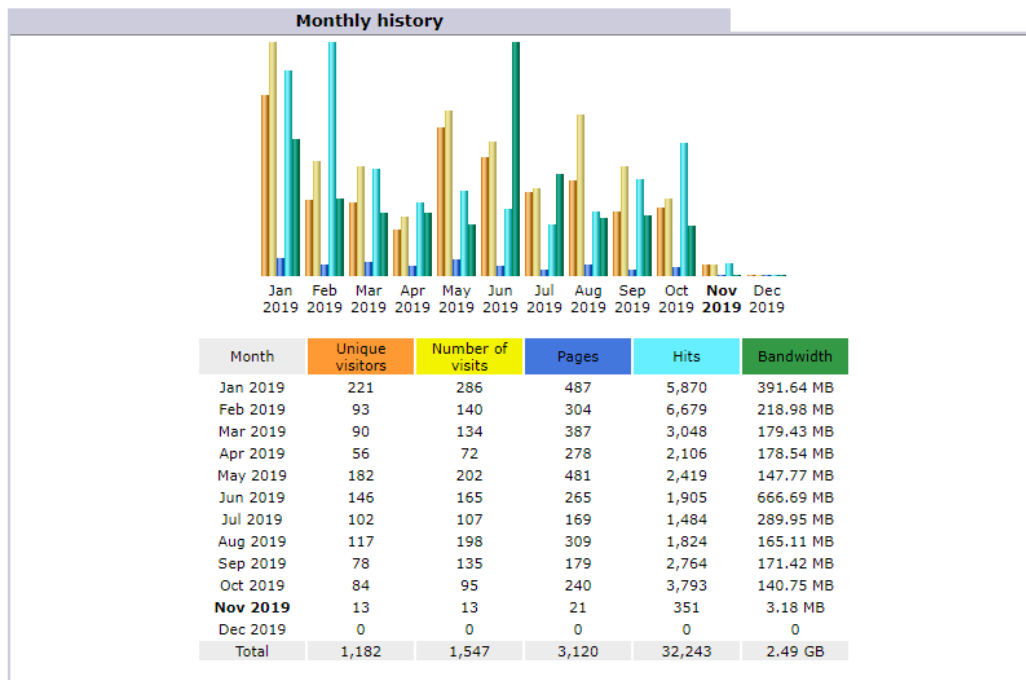
Appendix 2

Summary Web Activity Through to End of October 2019

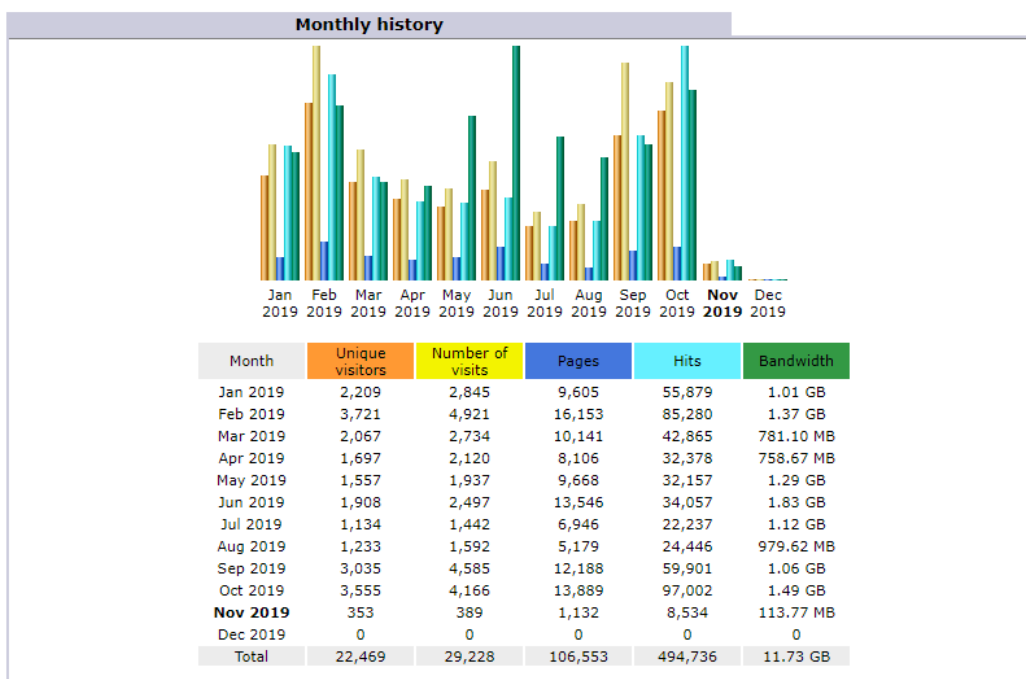
Summary of the detail:

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Web Site Activity Through to End of October 2019 (HTTP Site)



Web Site Activity Through to End of October 2019 (HTTPS Site)



Appendix 3

The following is a list of the e-mail addresses of those who have yet to open their Newsletter e-mail, as of 5th November 2019. (120 hours after issue)

Email	Opens	Clicks
[redacted]@btinternet.com	0	0
[redacted]@yahoo.co.uk	0	0
[redacted]@gmail.com	0	0
[redacted].com	0	0
[redacted]@btinternet.com	0	0
[redacted]@gmail.com	0	0
[redacted]@hotmail.co.uk	0	0
[redacted]@gmail.com	0	0
[redacted]@btinternet.com	0	0
[redacted]@hotmail.co.uk	0	0
[redacted]@hotmail.com	0	0
[redacted]@enitial.co.uk	0	0
[redacted]@enitial.co.uk	0	0

These details will be redacted on the document posted on the Group web-site

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The following is a list of the e-mail addresses of those who have yet to open their Trevor Poxon invitation e-mail, as of 5th November 2019. (Thirty hours after issue)

Email	Opens	Clicks
[redacted]@internet.com	0	0
[redacted]urniture@gmail.com	0	0
[redacted]@internet.com	0	0
[redacted]blueyonder.co.uk	0	0
[redacted]n.com	0	0
[redacted]@yahoo.co.uk	0	0
[redacted]mail.com	0	0
[redacted]il.com	0	0
[redacted]om	0	0
[redacted]o.uk	0	0
[redacted]@btinternet.com	0	0
[redacted]otmail.co.uk	0	0
[redacted]ail.com	0	0
[redacted]mail.com	0	0
[redacted]21@btinternet.com	0	0
[redacted]co.uk@gmail.com	0	0
[redacted]hotmail.co.uk	0	0
[redacted]mail.com	0	0
[redacted]@btinternet.com	0	0
[redacted]mail.com	0	0
[redacted]@ential.co.uk	0	0
[redacted]@internet.com	0	0
[redacted]el.co.uk	0	0
[redacted]hotmail.com	0	0

These details will be redacted on the document posted on the Group web-site

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Appendix 4

E-mail sent to IAM RoadSmart regarding support for Associates



Hi Robbie,

Hope all well with you.

Further to the discussions that took place at the recent Master's Mentor Workshop I would like to make the following points in direct regard to Associates allocated to Groups who have some form of learning difficulty.

- Further to prior discussions between Amanda and myself it is clear that, those at Group level, are reasonably allowed to question an Associate at the time that they are allocated to the Group, as to their capabilities and as to whether there are "any" issues or challenges which may affect their guidance to becoming an Advanced Driver.
- It is apparent from recent events relating to an Associate allocated to Wolverhampton Group, that, despite the above point, we did not recognise certain challenges relating to that Associate, and consequently did not support the person as well as we should have.
- The breadth of mental challenges encountered by Observers could be, and probably is, enormous; it is clear that there are Observers within the general Region, who have both experience of and capability in dealing with many of these challenges. With this being the case would it not make sense, to best support these challenged persons, that IAM RoadSmart establishes a database of such capable Observers such that they can be called on to provide direct support if necessary within the Region.
- Talking to a number of people at the Workshop, (ad-hoc over a butty conversations), it became apparent that there were people who would be only too happy to give a presentation to other Group(s) regarding the best approaches and methodologies to adopt. As with the point above could these people be identified by IAM RoadSmart and their services in providing such "guidance" to other Group's Observers supported to the benefit of the activities of IAM RoadSmart as a whole?

The above suggestions may fall on stony ground however with the current motivation being promulgated through recent issues of Inform I would hope that maybe WGC may be supportive in this.

Last Page of Minutes